



**CCSCI – ADVISORY COMMITTEE MEETING MINUTES
SEPTEMBER 15, 2017**

Committee Members (P-Present, E-Excused, T-Telephone, A-Absent)

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|--------------------------------------|--------------------------------------|
| E Dawn Anderson – IDOC | P Zach Morairty, MD – St. Luke’s, BH |
| E Amanda Braga – NCMC | P Cindy Shotswell – OPTUM |
| P John Brannen – CSI | E Eric Snarr, Sheriff – Minidoka Co |
| E Keith Davis, MD – Shoshone Fam Med | P Renee Waite – IDJC |
| T Helen Edwards, Comm. – Gooding Co | E Charles Howell, Comm. – Jerome Co |
| P Penne Main, TowneSquare Media | |

Ex-Officio (non-voting)

- T Linda Montgomery SCPHD- BoH Chair
- T Scott Rasmussen, Reg V BH IDHW
- P Jeremy St Clair, SCPHD–Interim Director
- P Nancy Andreotti SCPHD – AA
- P Frank Knight – ProActive Advantage

Guest(s):

Kim Dopson, CCSCI

I. Convene: 11:35 PM

II. Call to Order/Introductions – Cindy Shotswell

- A. Roll Call-Nancy Andreotti

Quorum was met at noon when Helen Edwards joined by phone.

III. Action Items

- A. Minutes-Read by Cindy Shotswell (after quorum met at noon)
Motion-“**I (Penne Main, 2nd Zach Morairty) move to approve the minutes as read.**”
Motion passed.
- B. Financial Report-Frank. “**I (Zach Morairty, 2nd Penne Main) move to approve the financial report for filing**”. **Motion passed**

VI. Non-Action Items

- A. Workgroup reports –
Financial – It continues to be a challenge because of the way ID Code and contracts are written to establish billing with other agencies. What the CC is allowed to do is not considered billable.
501-C3 status update – Frank has not pursued this. The Advisory Committee was under the impression that this was being actively pursued. Frank stated he would again begin looking into becoming a non-profit entity so they can begin to accept donations and funding from other sources. Cindy Shotswell, AC Chair expressed concern and asked how the committee could be of help.

Clinical - nothing submitted

B. Sustainability Plan

- CC and ProActive payrolls have been separated; the hope is to out-source to other agencies by the way of informed consent, allowing the patient to choose where they would like to go if referral is necessary. Question was raised as to how the CC would survive if ProActive did not exist.
- Renting of those portions of the Crisis Center building that are not being used to other businesses to decrease cost of utilities and bring in income.
- If able to continue as it is now, the building will be paid off by the end of the four year contract, allowing for significant savings.
- The thought is to keep the rent below fair market rate and consider what is not charged in rent as a donation to the Crisis Center.
- Linda Montgomery, SCPHD BoH Chair asked for copies of the rental agreements already in place.

C. Legislative Tour – October 11

D. Recovery Center – Establishing a recovery center in the same building as the CC was again discussed and concerns voiced regarding self-referring addressed by Frank. Was asked again to produce reports showing where clients were being referred.

E. Start-up Costs –

Frank presented a spreadsheet showing ProActive using \$89,522 towards the start-up costs of the CC. Monies will be recouped monthly through income from State contract. ProActive phase 2 - \$49,246 have been spent to continue building improvements to make space available for rent to other entities.

V. Announcements

A. Next meeting – October 20, 2017, at the Crisis Center (570 Shoup Ave W, Twin Falls)

VII. Meeting Adjourned 12:35 PM

<hr/> Cindy Shotswell, Chair <hr/>	<hr/> Date <hr/>
<hr/> Renee Waite, IDJC Secretary/Treasurer <hr/>	<hr/> Date <hr/>
Attest: <hr/>	<hr/>
<hr/> Jeremy St Clair, SCPHD Interim Director <hr/>	<hr/> Date <hr/>