

CCSCI – Advisory Committee Minutes

October 18, 2019

Location: 11:30 AM CCSCI Board Room

- I. Convene CCSCI Advisory Committee Meeting
  - a. 11:30 AM called to order by Chair John Brannen.
  - b. Roll Call by Cristi Thompson-board members in attendance are John Brannen, Don Hall, Pam McCarroll, Eric Snarr, Zach Morairty, John Crozier. Attending via conference call are Penne Maine, Amanda Braga, Cindy Shotswell, Cindy Kinder. Keith Davis asked to be excused. Others in attendance Melody Bowyer, Linda Montgomery, Frank Knight, Kim Dopson, Cristi Thompson.
- II. Call for vote to approve the Consent Agenda
  - a. Pam McCarroll-I **move to approve the consent agenda as constituted** (minutes of September 20, 2019 meeting, financial report). **2nd John Crozier. Motion passed.**
- III. Action Item
  - a. John Brannen, chair of the board, submitted his resignation since he is now Director of Recovery in Motion. The board was asked to elect a new chair. Don Hall: **I nominate Pam McCarroll. 2nd Zach Morairty. Motion passed.** Pam assumed duties as chair. As a point of interest, normally the vice chair (Penne Maine) would move up since John's term was not up, but she is unable to be in physical attendance very often due to her work therefore declined
- IV. Report of Financial committee
  - a. Don Hall reviewed the discussion of the financial committee. He called attention to the new format of the financial report and reminded members that this is the last time there will be \$10,000 from the state for the preparation of the Quarterly Reports.
  - b. Melody Bowyer notified the board that the Public Health District met with representatives of the accounting firm chosen to audit the Crisis Center. Gary Price from Burley has been chosen. He will draft an engagement letter to present to PHD. Melody hopes to have the audit done by December so it can be presented at the January meeting of the PHD Board.
- V. Discussion Items
  - a. Kim Dopson talked about Medicaid Expansion and its effects on the Crisis Center. The Crisis Center personnel will be assisting clients who are eligible to enroll. She is putting together a report of clients who report having Medicaid, and those who are eligible for Medicaid beginning in January. This will be important to the Crisis Center since there will be a reduction of State funding.
  - b. Don Hall is concerned about clients using the CC address when they have none. Applicants need a mailing address. This question could be asked of Ryan Phillips, the Contract administrator of the Crisis Center, who will be doing an audit next week.
  - c. Melody asked if the bylaws were ratified. The answer is yes.
  - d. Don Hall asked if there is follow-up with clients after leaving the CC as to referrals to other services. Some of this is done at discharge. He suggested that there are software programs available to collect this type of data.
- VI. Announcements

- a. Members were asked about whether or not they wanted to meet in November and December. They agreed that they will meet as usual on November 15 but will revisit the December schedule then.

VII. John Brannen **moved to adjourn. 2nd** Eric Snarr. **Motion passed.** Meeting adjourned.

Pam McCarroll, Chair



Date:

11/15/19

Don Hall, Sec/Treas



Date:

11-15-19

Melody Bowyer, SCPHD



Date:

11-15-19