

**CCSCI – ADVISORY COMMITTEE MINUTES
NOVEMBER 17, 2017
LOCATION: 570 SHOUP AVE W, TWIN FALLS
CALL IN: 208-735-7815 - CONFERENCE ID: 610180**

11:30 a.m. I. Convene – 11:34

- A. Call to order – Cindy Shotswell
- B. Roll Call/Housekeeping – Cristi Thompson

Committee Members (P-Present, E-Excused, T-Telephone, A-Absent)

P-Dawn Anderson – IDOC	P-Zach Morairty, MD – St. Luke’s, BH
T-Amanda Braga – NCMC	P-Cindy Shotswell – OPTUM
P-John Brannen – CSI	A-Eric Snarr, Sheriff – Minidoka County
E-Keith Davis, MD – Shoshone Fam Med	P-Renee Waite – IDJC
P-Helen Edwards, Mental Health Advocate	E-Charles Howell, Comm. Jerome County
P-Penne Main, Towne Square Media	
<u>Ex-Officio</u> (non-voting)	<u>Guest(s):</u>
P-Linda Montgomery	Norma of Recovery Idaho
E-Scott Rasmussen	
P-Don Hall	
P-Frank Knight	

II. Action Items

- A. Review/Approve October 20, 2017 Minutes
Motion by Dr. Morairty-“I move to approve the minutes as read.” 2nd by John Brannen. Motion passed.
- B. Review/Approve Financial Report for filing
Frank Knight explained the Sept Financial statement, the most recent available until the current payroll is allocated. He pointed out that direct labor costs are down some because costs to administer GAIN assessments were paid for by a different division of Pro Active Behavioral Health. Board members asked how these can be done within the Crisis Center and add to the sustainability. Cindy explained that the site must be accredited and proper billing codes used, and the CC does not fit within the codes she knows about. Frank told the board that the application for 501-3C is ready to go whenever the timing is

appropriate. There is concern that if begun too soon it would nullify the current contract with the state. Also, there is concern that it needs to be in place when that contract expires.

Motion was made to approve the Financial report for filing by Renee Waite, 2nd by Dawn Anderson. Motion passed

III. Non-Action Items

- A. Introduction of Melody Bowyer who is the new District Director of the South Central Public Health District with 15 years experience in the district.
- B. Work Group Reports (Did not meet today)
Cindy requests that the Financial Group work to build relationships with other community resources.
- C. By-laws Work Group Report
The group did not meet, but Cindy did research on the terms of Board members, as outlined in the Committee handbook. All members were initially set up to serve to 9/20. A staggered retire and replace schedule will be presented.
- D. Coordination of Care
Providers in the region would like to know what took place with their patients while they were in the Crisis Center and what to do going forward with them. A Release of Information will need to be signed and a procedure established.
- E. Visit Recovery Center Open House
Norma of Recovery Idaho introduced herself and talked about the Recovery Center history and operation.

IV. Announcements

- A. Next meeting December 15, 2017

12:30 p.m.

V. Adjourn Motion to adjourn was made by Dr. Moriarty, 2nd John Brannen. Motion passed.

Craig Shotwell

4/19/18